

Development Grant Application

ACH Crisford Charitable Foundation



SECTION 3

Purpose of the Grant, Objectives and Outputs

A statement outlining *what you would do with the grant*. Explain why you need this and include *specific objectives* that would be met and any *specific outputs* such as software or hardware that you would produce, or which companies or partners you would need to visit and why. (maximum of 600 words).

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SECTION 4	
Overview Project Plan	
Provide an overview project plan. This doesn't have to be detailed, but should demonstrate that you have thought about the proposition in a diligent and professional manner. Include key milestones and the dates by which you will achieve these – these should be linked to your Objectives and Outputs shown in SECTION 3. Add table rows as necessary.	
Milestone date:	
Details:	
Milestone date:	
Details:	
Milestone date:	
Details:	
Milestone date:	
Details:	
Milestone date:	
Details:	
Milestone date:	
Details:	

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SECTION 5	
Supervisor's Section	
This section must be completed by your project supervisor explaining why this project has commercial potential.	
Supervisor name:	
Contact telephone numbers:	
Contact email:	
Why do you think this project has commercial potential?	
What help do you think the student might require to commercialise this project?	

Appendix 1: Guidance.

1. Level 6 School of Computing students completing a final year project are eligible to apply.
2. Applications should comprise:
 - 2.1. An overview of the proposed product or service, associated background context and any market research that you have undertaken (maximum of 600 words).
 - 2.2. A statement outlining what you would do with the grant. Explain why you need this and include specific objectives that would be met and any specific outputs such as software or hardware that you would produce (maximum of 600 words).

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- 2.3. Provide an overview project plan. This doesn't have to be detailed, but should demonstrate that you have thought about the proposition in a diligent and professional manner. Include key milestones and the dates by which you will achieve these.
- 2.4. Your supervisor needs to complete Section 5 of the application form saying why they think your project has commercial potential.
3. Completed applications, in Microsoft Word or PDF format should be sent by email to Dr Stuart Brown, Head of Enterprise & Innovation – Research, Business & Employability Services. Email: Stuart.Brown@staffs.ac.uk
4. The deadline for submitting applications is **Friday 6th May 2016 11:59pm**. Applications received after this deadline cannot be considered.
5. Applications will be evaluated by the enterprise & innovation team from Research, Business & Employability Services.
6. During the week beginning 9th May you may need to attend a meeting to discuss your project with the enterprise & innovation team from Research, Business & Employability Services who will have evaluated your application. This ideally will take the form of a meeting on campus, but a Skype call may be considered an appropriate alternative if necessary. The evaluation team will be looking to validate the commercial potential of your project and your proposed actions and milestones. If your grant application is successful then the team may suggest amendments to your proposal, with a view to you incorporating these.
7. All applicants will be required to showcase their final year project at GradEx on **Friday 13th May**. Advice on confidentiality will be given where appropriate by the enterprise & innovation team from Research, Business & Employability Services. Grant winners will be announced on this day at the closing Prize Winners ceremony. GradEx entries can be submitted at: <https://gradex-entry.fces.staffs.ac.uk/> - Contact gradex@staffs.ac.uk for further information regarding this event.
8. Grant winners will be required to attend the campus community day on **Saturday 14th May** to showcase their GradEx entry, and to discuss their work with visitors. Details of the community day can be seen at: www.staffs.ac.uk/50yc - follow the 'Events' link – Contact 50yc@staffs.ac.uk for further information regarding this event.
9. The grant does not need to be repaid. However, award of the grant and associated staged payments may be subject to specific criteria being met – for example, completion of milestones, and compliance with University commercialisation policy and practice.